

MONTANA SOCIETY OF THE SONS OF THE AMERICAN REVOLUTION

CONSTITUTION and By-Laws

(revised and updated April 26, 2019)

ARTICLE I

Name

The name of the society shall be "The Montana Society of the Sons of the American Revolution" and may be referred to as Montana SAR, MTSSAR, MTSAR.

ARTICLE II

Mission Statement

The mission of the Montana SAR is to keep the patriotic spirit of the individuals who achieved American independence alive among ourselves, our descendants and people of the State of Montana. We will endeavor to collect, secure, preserve and display manuscript rolls, records and other documents relating to the American Revolution, to promote social intercourse and fellowship.

ARTICLE III

Membership

Any male shall be eligible as a member of the Montana SAR when approved by the National Society of the Sons of the American Revolution.

ARTICLE IV

Officers

1. The officers of the Montana SAR shall be: a president, a vice-president, a secretary, a treasurer and a registrar, who together shall constitute the Montana SAR Board of Managers (BOM). The Board of Managers can be expanded to include Chapter Presidents, the State Chaplain, the State Historian, so willing to serve as a member of the BOM.
2. The Montana SAR Officers, and Delegates for the National Congress shall be elected by a majority of the members present at the Annual Montana SAR meeting, and shall hold office for one year, or until their successors are elected.
3. The Montana SAR Board of Managers shall fill any vacancy occurring among the officers, or delegates to the National Congress.
4. In addition to the Montana SAR Officers, the Board of Managers, may appoint a chaplain, an historian and such subordinate officers as they may deem necessary.
5. For good governance of Montana SAR, the Board of Managers may write motions and approve expenditures of funds electronically. Electronic records of said motions will be maintained and made available for membership scrutiny.

ARTICLE V

Amendments

Amendments to this constitution may be offered at any meeting of the Montana SAR. A copy of every proposed amendment shall be sent to each member, at least one week prior to the meeting at which the amendments are to be acted on. A vote of two-thirds of those present at said meeting shall be necessary for adoption. As per a vote at the April 2019 Annual Meeting, any change in membership application fees and dues are not subject to this amendment requirement.

Signed


_____Date 3 October, 2019

Warren Dupuis, President

MONTANA SOCIETY OF THE SONS OF THE AMERICAN REVOLUTION

BYLAWS

(revised and updated April 26, 2019)

SECTION I

Members

The Montana SAR is made of members of the National Society of the Sons of the American Revolution who elect to become members of the Montana SAR by paying fees and dues. Members will be classed as "Regular Members", "Junior Members" (less than age 18), "Members-at-large" or "Dual Members" (members of more than one state).

SECTION II

Officers

All elected or appointed Montana Officers make up the Montana SAR Board of Managers and shall attend all meetings and have a casting vote. Chapter Presidents so willing may serve as a member of the BOM, as well as the State Chaplain, the State Historian, so willing to serve as a member of the BOM.

1. **President.** The Montana SAR President shall attend and preside over all meetings. He shall enforce strict observance to the constitution and bylaws during meetings. He will adhere to the specific duties of the office of the Montana SAR President in ADDENDUM #1 of these bylaws.
2. **Vice-President.** The Montana SAR Vice-President shall exercise the duties of the president in the absence of the president including other duties as assigned by the president or the Board of Managers as described in Addendum # 1 of these bylaws.
3. **Secretary.** The Montana SAR Secretary (who may also be Treasurer) shall attend all Montana SAR Meetings and exercise all required secretarial responsibilities and other duties as assigned by the president or board of managers as described in Addendum # 1 of these bylaws.
4. **Treasurer.** The Montana SAR Treasurer (who may also be Secretary) shall attend all Montana SAR Meetings and exercise all required membership responsibilities and other duties as assigned by the president or board of managers as described in Addendum # 1 of these bylaws.
5. **Registrar.** The Montana SAR Registrar shall attend all Montana SAR Meetings and exercise all required membership responsibilities and other duties as assigned by the president or board of managers as described in Addendum # 1 of these bylaws.
6. **Board of Managers (BOM).** The Montana SAR Board of Managers, made up of the five (5) elected or appointed Montana SAR Officers as well as Chapter Presidents, as well as the State Chaplain, the State Historian, so willing to serve as a member of the BOM, shall attend all Montana SAR Meetings and exercise all required superintendence of the duties required of them by the Montana SAR. Three (3) members shall constitute a quorum at all meetings of the Board of Managers. Meetings of the Board of Managers can be conducted in person, by electronic (email, telephone and internet conference meetings) or other means of communication.

SECTION III

Meetings

1. Any meeting of the Montana SAR is open to the public in accordance with U. S., Montana, and National SAR.
2. Montana SAR Meetings shall be conducted by the Montana SAR Board of Managers as stated in SECTION III and any pertinent Addendums.
3. Montana SAR Annual meetings shall be held yearly. Notice will be sent to all Montana SAR Members at least twenty (20) days before the Montana SAR Annual Meeting.
4. A quorum will be those members attending an annual meeting and at least one (1) Montana SAR Officer.
5. All elections will be held at annual meetings including the nominating of National SAR Trustee and Alternate Trustee.

SECTION IV

Ladies Auxiliary

Women who are related to a Montana SAR member, assisted by the Montana SAR, may establish a separate, autonomous organization to be known as the Ladies Auxiliary of the Montana SAR which shall organize and operate under its own bylaws and charter with its purpose to assist, support and further the mission and objectives of the Montana SAR.

SECTION V

Chapters

1. Status and Purpose: The chapter is the principle subordinate element of the Montana SAR. It is the primary link of the National SAR, Montana SAR and the community. The chapter shall endeavor to promote new membership, the purposes of the National SAR and the Montana SAR, to support their objectives, and to foster public awareness. (See ARTICLE II of the Constitution).
2. Formation: When three (3) or more SAR Members in a community desire to combine their efforts to promote the National SAR and Montana SAR, an application may be submitted to the Montana SAR. If approve, the Montana SAR will provide a Chapter Charter at an appropriate ceremony.
3. Operation: The chapter will adopt its own bylaws, elect its own officers, regulate its own procedures and activities and set its own dues (collected by Montana SAR and remitted to each chapter and National SAR).

4. **Dissolution:** The charter granted to a chapter may be revoked by request from the chapter or by decision of the Montana SAR Board of Managers due to inactivity or failing to carrying out the purposes of the National SAR or Montana SAR. Any remaining chapter funds shall be remitted back to the Montana SAR. Remaining members of the dissolved chapter may be transferred to another chapter or become SAR members-at-large.

SECTION VI

Amendments

Amendments to these bylaws may be made at any announced meeting of the Montana SAR when proper notice has been given and copies of changes are sent out at least one (1) week in advance according to these bylaws. A vote cast by the majority of the members present is required for any changes.

Addendums

Addendums to these bylaws are to be prepared for the benefit of the officers, to be used for guidance and clarification. Addendums are not considered as a governing part of the bylaws. They may be added to, edited or removed at the discretion of the majority of the Montana SAR Board of Managers.

ADDENDUM # 1

Duties of Officers

President. The duties of the Montana SAR President are as follows:

1. To preside over every meeting of the Montana SAR and meetings of the Board of Managers (BOM)
2. To certify, with the other officers, all acts of the Montana SAR
3. To develop a program of activities and promote the objectives of National and Montana SAR to all Montana SAR chapters, if feasible.
4. To represent Montana as State Trustee at the National SAR Congress if there are no other nominations and any applicable leadership meetings
5. To convey and submit applicable information from National SAR to Montana SAR Chapters
6. To provide and exchange of information between Montana SAR Chapters
7. To sign all necessary documents and certificates of membership
8. To attend or contact each Montana SAR chapter during their meetings once a year
9. To authorize and award certificates for services to Montana SAR (SAR members, non-members and organizations)
10. To delegate Montana SAR members to represent him at appropriate activities and events
11. Oversee and manage a budget developed by the treasurer with the Board of Managers

Vice-President. The duties of the Montana SAR Vice-President are as follows:

1. Be prepared to take the position and responsibilities of the Montana SAR President if needed
2. To chair any meetings in the absence of the Montana SAR President

3. To oversee the activities of Montana SAR Chartered Chapters to determine if inactive and with the advice of the BOM, make recommendations concerning disillusionment
4. To create, with the assistance and advice of chapter presidents, a working agenda for Montana SAR meetings.

Secretary. The duties of the Montana SAR Secretary are as follows:

1. To conduct the general correspondence of the Montana SAR
2. To maintain all Montana SAR records during time of service as secretary.
3. To certify all actions of the Montana SAR with the Montana SAR President
4. To notify all Montana SAR members of the time and location of all appropriate Montana SAR Meetings 20 days in advance including all officers and BOM
5. To take meeting minutes in writing of all Montana SAR Meetings
6. To coordinate effectively with all Montana SAR Officers (BOM)
7. To coordinate with the Montana SAR Treasurer concerning annual dues as requested at the Treasurer.
8. To provide all new member documents and award certificates to the Montana SAR President in a timely manner to be forwarded to the respective chapters
9. To complete all documentation required for reconciliation with National SAR. The reconciliation document is accessed from the National SAR webpage and is used to update membership information after annual dues are collected.
10. Certify all Continental Congress delegates
11. Notify National SAR of any member deaths and coordinate with appropriate chaplains

Treasurer. The duties of the Montana SAR Treasurer are as follows:

1. To collect funds and keep the financials and securities of the Montana SAR by maintaining a bank checking account and managing such funds in a savings institution located in the state of Montana accredited to the Montana Sons of the American Revolution (Montana SAR, MTASR)
2. Send renewals notices to each Montana SAR member by mail, email or telephone by December 1 each year and to receive and deposit annual dues.
3. Reimburse funds as required to Montana SAR Officers, individuals and organizations for approved items
4. To keep a true accounting of all receipts and payments, including annual dues.
5. Report current finances to the membership at each Montana SAR Annual Meeting
6. Provide reports and documentation needed for any official accounting or audits

Registrar. The duties of the Montana SAR Registrar are as follows:

1. To receive membership applications, in duplicate from any chapter genealogists or applicants.
2. To review membership applications for conformance to National SAR requirements.
3. To coordinate with the Montana SAR Secretary, Treasurer and National SAR for effective submission and shipment of membership applications considering fees and dues
4. Receive from the Montana SAR Secretary returned membership applications for further processing

5. To coordinate with the Daughters of the American Revolution (DAR) and or CAR and any other applicable organizations to assist with genealogical matters.
6. To assign and track state numbers for each Montana SAR member.

Signed



Warren Dupuis

Date 3 October, 2019

Warren Dupuis, President